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GOVERNMENT OF ARUNACHAL PRADESH  
DEPARTMENT OF ADMINISTRATIVE REFORMS  
CIVIL SECRETARIAT, BLOCK NO. 4, 4TH FLOOR  
ITANAGAR.

## OFFICE MEMORANDUM

The 13th November, 2018

Subject : **Application of Reservation Roster in cadre strength for Direct Recruitment and Promotion.**

No. AR-159/2017/402.—(1) The undersigned is directed to say that there are lot of confusion persists in various Appointing Authorities to determine roster point despite our repeated issuance of guidelines.

2. The method for making a roster is to multiply each post by the prescribed percentages of reservation for the different reserved categories. The fraction in respect of Reservation quota is ignored (**event if it 0.9**). **For example**, in a Cadre comprising of 11 (Eleven) posts, the total post to be filled up by reserved category candidates would be 8(eight) though the **80% of 11 posts come to 8.80 (11X80%=8.80). 8.8 is not rounded off to 9 (Nine)** because the total Reservation cannot exceed **80% of the posts. (9 of 11=81.8% which is more than 80%)**.

3. Therefore, model roster of 80:20 in respect of a cadre with the strength of 100 (one hundred) posts is shown below (**assuming 80% reservation**). this is based on formula detailed in para (2) above.

### 4. MODEL ROSTER OF RESERVATION WITH REFERENCE TO POSTS FOR PROMOTION AND DIRECT RECRUITMENT.

Sl. No. of post	No. of Post X80% reservation	Share of entitlement		Category for which the post should be earmarked
		Reserved for APST	Un-reserved	
1.	1X80%=0.8	0	1	Un-reserved
2.	2X80%=1.6	1	-	Reserved
3.	3X80%=2.4	2	-	Reserved
4.	4X80%=3.2	3	-	Reserved
5.	5X80%=4.0	4	-	Reserved
6.	6X80%=4.8	-	2	Un-reserved
7.	7X80%=5.6	5	-	Reserved
8.	8X80%=6.4	6	-	Reserved
9.	9X80%=7.2	7	-	Reserved
10.	10X80%=8.0	8	-	Reserved
11.	11X80%=8.8	-	3	Un-reserved
12.	12X80%=9.6	9	-	Reserved
13.	13X80%=10.4	10	-	Reserved
14.	14X80%=11.2	11	-	Reserved
15.	15X80%=12.0	12	-	Reserved
16.	10X80%=12.8	-	4	Un-reserved
17.	17X80%=13.6	13	-	Reserved
18.	18X80%=14.4	14	-	Reserved

Sl. No. of post	No. of Post X80% Reservation	Share of entitlement		Category for which the post should be earmarked
		Reserved for APST	Un-reserved	
19.	19X80%=15.2	15	-	Reserved
20.	20X80%=16.0	16	-	Reserved
21.	21X80%=16.8	-	5	Un-reserved
22.	22X80%=17.6	17	-	Reserved
23.	23X80%=18.4	18	-	Reserved
24.	24X80%=19.2	19	-	Reserved
25.	25X80%=20.0	20	-	Reserved
26.	26X80%=20.8	-	6	Un-reserved
27.	27X80%=21.6	21	-	Reserved
28.	28X80%=22.4	22	-	Reserved
29.	29X80%=23.2	23	-	Reserved
30.	30X80%=24.0	24	-	Reserved
31.	31X80%=24.8	-	7	Un-reserved
32.	32X80%=25.6	25	-	Reserved
33.	33X80%=26.4	26	-	Reserved
34.	34X80%=27.2	27	-	Reserved
35.	35X80%=28.0	28	-	Reserved
36.	36X80%=28.8	-	8	Un-reserved
37.	37X80%=29.6	29	-	Reserved
38.	38X80%=30.4	30	-	Reserved
39.	39X80%=31.2	31	-	Reserved
40.	40X80%=32.0	32	-	Reserved
41.	41X80%=32.8	-	9	Un-reserved
42.	42X80%=33.6	33	-	Reserved
43.	43X80%=34.4	34	-	Reserved
44.	44X80%=32.8	35	-	Reserved
45.	45X80%=36.0	36	-	Reserved
46.	46X80%=36.8	-	10	Un-reserved
47.	47X80%=37.6	37	-	Reserved
48.	48X80%=38.4	38	-	Reserved
49.	49X80%=39.2	39	-	Reserved
50.	50X80%=40.0	40	-	Reserved
51.	51X80%=40.8	-	11	Un-reserved
52.	52X80%=41.6	41	-	Reserved
53.	53X80%=42.4	42	-	Reserved
54.	54X80%=43.2	43	-	Reserved
55.	55X80%=44.0	44	-	Reserved
56.	56X80%=44.8	-	12	Un-reserved
57.	57X80%=45.6	45	-	Reserved
58.	58X80%=46.4	46	-	Reserved
59.	59X80%=47.2	47	-	Reserved
60.	60X80%=48.0	48	-	Reserved
61.	61X80%=48.8	-	13	Un-reserved
62.	62X80%=49.6	49	-	Reserved
63.	63X80%=50.4	50	-	Reserved
64.	64X80%=51.2	51	-	Reserved
65.	65X80%=52.0	52	-	Reserved
66.	66X80%=52.8	-	14	Un-reserved

Sl. No. of post	No. of Post X80% Reservation	Share of entitlement		Category for which the post should be earmarked
		Reserved for APST	Un-reserved	
67.	67X80%=53.6	53	-	Reserved
68.	68X80%=54.4	54	-	Reserved
69.	69X80%=55.2	55	-	Reserved
70.	70X80%=56.0	56	-	Reserved
71.	71X80%=56.8	-	15	Un-reserved
72.	72X80%=57.6	57	-	Reserved
73.	73X80%=58.4	58	-	Reserved
74.	74X80%=59.2	59	-	Reserved
75.	75X80%=60.0	60	-	Reserved
76.	76X80%=60.8	-	16	Un-reserved
77.	77X80%=61.6	61	-	Reserved
78.	78X80%=62.4	62	-	Reserved
79.	79X80%=63.2	63	-	Reserved
80.	80X80%=64.0	64	-	Reserved
81.	81X80%=64.8	-	17	Un-reserved
82.	82X80%=65.6	65	-	Reserved
83.	83X80%=66.4	66	-	Reserved
84.	84X80%=67.2	67	-	Reserved
85.	85X80%=68.0	68	-	Reserved
86.	86X80%=68.8	-	18	Un-reserved
87.	87X80%=69.6	69	-	Reserved
88.	88X80%=70.4	70	-	Reserved
89.	89X80%=71.2	71	-	Reserved
90.	90X80%=72.0	72	-	Reserved
91.	91X80%=72.8	-	19	Un-reserved
92.	92X80%=73.6	73	-	Reserved
93.	93X80%=74.4	74	-	Reserved
94.	94X80%=75.2	75	-	Reserved
95.	95X80%=76.0	76	-	Reserved
96.	96X80%=76.8	-	20	Un-reserved
97.	97X80%=77.6	77	-	Reserved
98.	98X80%=78.4	78	-	Reserved
99.	99X80%=79.2	79	-	Reserved
100.	100X80%=80.0	80	-	Reserved

The above decision is brought to the notice of all the Ministries/Departments/Appointing Authorities/ Offices/Organisations under the Government of Arunachal Pradesh to maintain the roster on the above pattern and operate it accordingly.

Azimul Haque  
Secretary to the  
Government of Arunachal Pradesh,  
Itanagar.