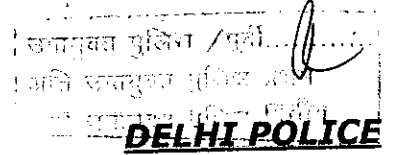


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STANDING ORDER NO. 212/2016

STANDING ORDER FOR THE SELECTION OF CANDIDATES FOR APPOINTMENT AS CONSTABLE (EXECUTIVE)-MALE & FEMALE IN DELHI POLICE.

जनरल इ.प.रा./पूर्व विज्ञापन क्र. 13416
दिनांक 01/7/16

INTRODUCTORY

This Standing Order deals with the direct recruitment of Constables (Exe.)-Male and Female in Delhi Police in accordance with Rule 9 and 14(c) respectively of Delhi Police (Appointment & Recruitment) Rules, 1980.

The entire vacancies category wise (UR, OBC, SC, ST) meant for direct recruitment to the post will be intimated to the Staff Selection Commission (SSC) by Delhi Police. The Staff Selection Commission will conduct the Computer Based examination on all India basis as per MoU signed between SSC & the Delhi Police.

2. CONSTITUTION OF RECRUITMENT BOARD.

A Special Commissioner of Police and one or more Joint/ Addl. Commissioner of Police shall be nominated by the Commissioner of Police, Delhi to exercise overall supervision on the entire recruitment process.

One or more Recruitment Boards shall be nominated by the Commissioner of Police for conducting PE&MT. While the constitution of the board shall be decided by the Commissioner of Police, normally the Recruitment Board conducting PE&MT shall, besides a DCP, include two officers of the rank of ACP to be nominated by the Commissioner of Police, Delhi. If necessary, a panel of Addl. DCsP/ACsP may be nominated to work on different dates, especially during large scale recruitments. Requisite number of officers and subordinate staff to assist the Recruitment Board (s) shall be deputed by the PHQ with the approval of C.P., Delhi. Frequent changes will be made amongst the staff connected with the physical tests and measurements, if considered necessary, even by calling officers/men from other Units/Battalions.

The DGsP of States/concerned shall also be requested to nominate a suitable local officer at their Police Headquarters as a "Nodal Officer" for coordinating with the Recruitment Board of Delhi Police in their respective States to provide all assistance required for the smooth conduct of PE&MT Examination.

3 RESERVATION POLICY

Vacancies in a recruitment year shall be reserved as follows:-

- [i] 15% for Scheduled Caste candidates.
- [ii] 7½% for Scheduled Tribe candidates.
- [iii] 27% for OBC candidates as per Central List and List issued by the Govt. of NCT of Delhi.

In addition there is a provision for the following reservations:-
10% for Ex-servicemen candidates as per rule. Out of the 10% quota meant for Ex-servicemen, half, i.e. 50% of such quota, will be reserved for the following categories:-

- i. Having served in the special forces/NSG(Special Action Group) or;
- ii. Having received a QI 'Qualified Instructors' grading in the commando course or;
- iii. Officers from the Navy/Air Force who have worked in the specialized commando type units.

The vacancies of SC/ST/OBC shall be reserved on the basis of post based roster as per Government of India's instructions/rules issued from time to time. The educational qualification and other physical standards for the post shall be the same as prescribed in the Rules for direct recruitments to such post.

4. ESSENTIAL QUALIFICATIONS FOR MALE CONSTABLES

A) EDUCATIONAL QUALIFICATION

10+ 2 (Senior Secondary) pass from a recognized Board at the time of filling of application form.

Relaxable upto 11th pass only for:-

- i) Bandsmen, buglers, mounted constable, drivers, dispatch riders, etc. of Delhi Police only.

- ii) Sons of serving, deceased, retired police personnel including Multi Tasking Staff (formerly category 'D' employees) of Delhi Police.

- iii) **ESSENTIAL REQUIREMENT**

Candidate must possess a valid driving license for LMV (Motor cycle/car) for the post of Const. (Exe.) Male in Delhi Police as on the date of PE&MT. Otherwise they will not be allowed to undergo Physical Endurance and Measurement Tests. Learning Driving License is NOT acceptable.

B) AGE

- 1) Age 18 to 21 years. The upper age limit as prescribed above will be relaxable only in the following cases: -
 - (i) Upto a maximum of 5 years if a candidate belongs to a Scheduled Caste or Scheduled Tribe category.
 - (ii) Upto a maximum of 3 years if a candidate belongs to an OBC category. This relaxation is admissible for those castes notified in the Central List and the List issued by the Govt. of NCT of Delhi.
 - (iii) Upto a maximum of 5 years for sportsmen of distinction who have represented a state at the national level and the country at the international level in sports during preceding three years from the date of advertisement of vacancies. The Sports Certificate shall be issued in the proforma attached at Annexure-E & F having photograph of the candidate duly attested by the Secretary of the State/National Sports Federation. The discipline of sports for which relaxation is available is mentioned in the **Annexure 'A'**. If a candidate belongs to SC/ST category and fulfills the above criteria, he is eligible for 5 years relaxation in upper age limit over and above the relaxation prescribed at Clause 3 (B)(i). In effect, he qualifies for relaxation in the upper age limit to a maximum of 10 years.
 - (iv) Relaxation in the upper age limit is admissible upto 30 years (33 years for OBC & 35 years for SCs/STs) for departmental candidates of Delhi Police. A "**departmental candidate**" means bandsmen, buglers, mounted constables, drivers, dispatch riders, dog handlers etc. & Multi Tasking Staff (formerly category 'D' employees) enlisted in Delhi Police with a minimum of 3 years continuous service and who otherwise fulfills all educational and other physical qualifications.

- (v) Maximum age limit upto 25 years in case of sons of either serving, retired or deceased Delhi Police Personnel/Multi Tasking Staff (formerly class-'D' employees) of Delhi Police.

Note 1 : *Candidates claiming benefits under OBC category shall be in accordance with castes notified in the Central List. This relaxation will also be admissible for candidates who are issued OBC certificate by the Govt. of NCT of Delhi. The Certificate should be in the prescribed form issued by the competent authority empowered for the purpose. No other certificate will be accepted as sufficient proof.*

Note 2 : *Candidates seeking reservation benefits for SC/ST/OBC must ensure that they are entitled to such reservation as per eligibility. They should also be in possession of the certificates in the prescribed format in support of their claim at the time of submitting application form.*

Age concession to Ex-Servicemen will be allowed in accordance with the orders issued by the government from time to time. They will be permitted to deduct the period served in the armed forces from their actual age and the resultant age, so derived, should not exceed the prescribed age limit by more than three years.

DEFINITION OF EX-SERVICEMEN:-

The definition of Ex-servicemen as defined in Govt. of India. Ministry of Personnel, Public Grievances & Pensions, Department of Personnel & Training, New Delhi's O.M. No. 36034/5/85-Estt.(SCT) dated 14-4-1987 is given as under :-

"An ex-serviceman" means a person, who has served in any rank whether as a Combatant or non-combatant in the Regular Army, Navy and Air Force of the Indian Union and

- i. who retired from such service after earning his/her pension; or
- ii. whose discharge book has the endorsement of Ex-servicemen;

or

- iii. who has been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
- iv. who has been released, otherwise than on his own request, from such service as a result of reduction in establishment; or
- v. who has been released from such service after completing the specific period of engagements, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity; and includes personnel of the Territorial Army of the following categories, namely:-
 - a) Pension holders for continuous embodied service
 - b) Persons with disability attributable to military service; and
 - c) Gallantry award winners."

The Territorial Army personnel will however be treated as ex-servicemen w.e.f. 15-11-86.

Ex-Servicemen who are paid from the Central revenues are eligible to be re-enlisted as constables at the discretion of the appointing authority if their discharge certificate shows previous service as Good or of higher classification/grading, provided that- (a) they present themselves within two years of their previous discharge, (b) they conform to the educational standards laid down for recruits from open market, and qualify such endurance/efficiency tests as prescribed by the Commissioner of Police, from time to time by issuing necessary Standing Orders. (c) they are medically fit for police service according to standards prescribed for recruits.

Note 1 : Ex-Servicemen who have already secured employment under Central Government in Group 'C' & 'D' posts on regular basis after availing of the benefits of reservation given to ex-Servicemen for their re-employment are NOT eligible for fee concession or for claiming benefits of reservation under Ex-Servicemen category. However, they are eligible for the age relaxation only.

Note 2 : *The period of "Call up Service" of an Ex-Serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for purpose of age relaxation.*

Note 3 : *For any serviceman of the three Armed Forces of the Union to be treated as Ex-Serviceman for the purpose of securing the benefits of reservation, he must have already acquired, at the relevant time of submitting his application for the Post/Service, the status of ex-serviceman and /or is in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement from the Armed Forces within the stipulated period of one year from the closing date of the application form.*

EXPLANATION

The persons serving in the Armed Forces of the Union, who on retirement from service, would come under the category of "ex-serviceman" may be permitted to apply for re-employment one year before the completion of the specified terms of engagement and avail themselves of all concessions available to Ex-Servicemen but shall not be permitted to leave the uniform until they complete the specified term of engagement in the Armed Forces of Union.

5. STANDARD OF PHYSICAL MEASUREMENT FOR MALE.

(I) HEIGHT: Minimum 170 Cms, relaxable by:-

- i) 5 cms(165 cms) for residents of hill areas i.e. Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to states of Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Kashmir and Leh & Ladakh regions of J&K (Candidates claiming this relaxation would have to produce a certificate to this effect (Hill area certificate) from the competent authority i.e. DC/DM/SDM or Tehsildar of their place of residence at the time of Physical Measurement Test).
- ii) 5 cms(165 cms) for ST candidates.
- iii) 5 cms (165cms) in case of sons of either serving, retired or deceased Delhi Police Personnel/Multi Tasking Staff (formerly group-'D' employees) of Delhi Police.

- (II) **CHEST:** Minimum 81 cms to 85 cms (with minimum of 4 cms expansion). Relaxable by 5 cms:-
- residents of hill areas as above.
 - ST candidates.
 - Sons of either serving, retired or deceased Delhi Police Personnel/Multi Tasking Staff (formerly class-'D' employees) of Delhi Police.

(III) **PHYSICAL ENDURANCE TEST (QUALIFYING) FOR THE POST OF CONSTABLE (EXE.) MALE FOR ALL CANDIDATES INCLUDING EX-SERVICEMEN AND DEPARTMENTAL CANDIDATES (AGE-WISE) WILL BE AS UNDER:-**

Age	Race 1600 mtrs	Long jump	High Jump
Upto 31 years	6 Minutes	14 Feet	3'9"
from the age above of 31 to 40 years	7 Minutes	13 Feet	3'6"
above 40 years	8 Minutes	12 Feet	3'3"

Note-1: *Those who qualify in the race will be eligible to appear in Long jump and High Jump. The Long Jump and High Jump to be achieved in any one of the three chances that will be given. There shall be no appeal against disqualification in race, Long jump & high jump.*

6. **ESSENTIAL QUALIFICATIONS FOR FEMALE CONSTABLES**
A) EDUCATIONAL QUALIFICATION

10+2 (Senior Secondary) pass from a recognized Board at the time of filling of application form. Relaxable upto 11th pass only for the daughters of either serving, retired or deceased Delhi Police Personnel/Multi Tasking Staff (formerly group-'D' employees) of Delhi Police.

B) Age

- 18 to 25 years. The upper age limit as prescribed above will be relaxable only in the following cases: -
- Upto a maximum of 05 years for SC/ST, widows, divorced and judicially separated women who have not remarried.

- iii) Upto a maximum of 03 years for OBC. This relaxation is admissible for those castes notified in the Central List and List issued by the Govt. of NCT of Delhi.
- iv) Upto a maximum of 5 years for sportswomen of distinction who have represented a state at the national level and the country at the international level in sports during preceding three years from the date of advertisement of vacancies. The Sports Certificate shall be issued in the proforma attached at Annexure-E & F having photograph of the candidate duly attested by the Secretary of the State/National Sports Federation. The discipline of sports for which relaxation is available is mentioned in the Annexure 'A'. If a candidate belongs to SC/ST category and fulfills the above criteria, he is eligible for 5 years relaxation in upper age limit over and above the relaxation prescribed at Clause 3 (B)(i). In effect, he qualifies for relaxation in the upper age limit to a maximum of 10 years.
- v) Relaxation in the upper age limit is admissible upto 30 years (33 years for OBC & 35 years for SCs/STs) for departmental candidates of Delhi Police. A "departmental candidate" means who has rendered minimum three years continuous service and who otherwise fulfills all other qualifications.

Note 1 : *Candidates claiming benefits under OBC category shall be in accordance with castes notified in the Central List. This relaxation will also be admissible for candidates who are issued OBC certificate by the Govt. of NCT of Delhi. The Certificate should be in the prescribed form issued by the competent authority empowered for the purpose. No other certificate will be accepted as sufficient proof.*

Note 2 : *Candidates seeking reservation benefits for SC/ST/OBC must ensure that they are entitled to such reservation as per eligibility. They should also be in possession of the certificates in the prescribed format in support of their claim at the time of submitting application form.*

(C) HEIGHT: Minimum 157 Cms. Relaxable by 2 cms for:-

- (i) residents of hill areas i.e. Garhwalis, Kumaonis, Gorkhas, Dogras, Marathas and candidates belonging to states of

Sikkim, Nagaland, Arunachal Pradesh, Manipur, Tripura, Mizoram, Meghalaya, Assam, Himachal Pradesh, Jammu & Kashmir and Leh & Ladakh regions of J&K (Candidates claiming this relaxation would have to produce a certificate to this effect (Hill area certificate) from the competent authority i.e. DC/DM/SDM or Tehsildar of their place of residence at the time of Physical Measurement Test).

- (ii) SC/ST candidates.
- (iii) Relaxable by 5 cms for daughters of either serving, retired or deceased Delhi Police Personnel/Multi Tasking Staff (formerly group-'D' employees) of Delhi Police.

(D) PHYSICAL ENDURANCE TEST (QUALIFYING) FOR THE POST OF CONSTABLE (EXE.) FEMALE FOR ALL CANDIDATES INCLUDING DEPARTMENTAL CANDIDATES (AGE-WISE) WILL BE AS UNDER:-

Age	Race 1600 mtrs	Long jump	High Jump
Upto 31 years	08 Minutes	10 Feet	03 Feet
From the age above of 31 to 35 years	09 Minutes	09 Feet	2'9"

Note-1: *There shall be no appeal against disqualification in race, Long jump & high jump. The candidature of female candidates who are pregnant at the time of Physical Endurance Test will be rejected as they cannot undergo PE&MT. No appeal/representation will be entertained against such rejection.*

7. MEDICAL STANDARD FOR MALE & FEMALE:

- i) The candidates should be of sound state of health, free from defect, deformity or disease.
- ii) Both eyes should have a vision 6/12 (without glasses) and shall be free from colour blindness. No relaxation is allowed to any category of candidates on this count.
- iii) Candidates who have undergone Lasik surgery for improvement of their vision (Eye Sight) will be eligible if

their vision (Eye Sight) is found normal after the conduct of the following Tests at the Govt. Hospital:-

1. Contrast sensitivity.
 2. Dim light vision(Mesopic vision)
 3. Glare acuity
- (iv) The candidate must not have knock knees, flat foot, varicose vein, loss or deformity of fingers & chest and joints, Halux valgus, halux rigidus, squint in eyes, bow legs and other deformity including loss of any part of body.
- (v) The candidates should be of sound state of health, free from defect, deformity or disease likely to interfere with the efficient performance of the duties. No relaxation is allowed to any category of candidates on this count.

8. CRUCIAL DATE FOR DETERMINING AGE-LIMIT

The crucial date for determining the age of the candidates will be treated as 1st January of the year of recruitment in case the recruitment starts before 30th June. However, if the recruitment starts in the 2nd half of the year, the crucial date will be 1st July of the calendar year. For this purpose, the date of notification of vacancies would be taken as the date for start of recruitment. The Date of Birth as recorded in the Matriculation/Secondary Examination Certificate will be accepted for determining the age eligibility and no subsequent request for its change will be considered.

9. RELAXATIONS FOR WARDS OF POLICE PERSONNEL & MULTI TASKING STAFF (MTS).

In case of sons/daughters of either serving, retired or deceased Delhi Police Personnel/Multi Tasking Staff (formerly group - 'D' employees) of Delhi Police, who do not fulfill the general conditions of physical standard, age and educational qualifications, the following relaxations are admissible:-

FOR CONSTABLE (EXE.)MALE:-

- | | |
|-----------------------|-------------------------------------------------------------------|
| 1. Age | : Maximum age limit upto 25 years. |
| 2. Height | : Relaxable by 5 centimeters. |
| 3. Chest | : Relaxable by 5 centimeters. |
| 4. Edu. Qualification | : Relaxable upto 11 th pass (from a recognized school) |

FOR CONSTABLE (EXE.) FEMALE:-

1. Height : Relaxable by 5 centimeters.
2. Edu. Qualification : Relaxable upto 11th pass (from a recognized school)

The above relaxation may be granted by Spl./Joint/Addl. Commissioner of Police/Recruitment, Delhi. Any candidate of this category can take the test with the prior approval of DCP/Recruitment Cell, NPL, Delhi. Proper sanction for relaxation shall be obtained from the Joint/Addl. Commissioner of Police/ Recruitment Cell, Delhi in case of those candidates who qualify in the test and come within the selection range. The relaxation will be extended to the sons/daughters of only those Delhi Police Personnel/ Multi Tasking Staff (formerly group - 'D' employees) who have not been awarded the punishment of dismissal, removal or compulsory retirement by way of penalty. Their names will be included in the panel of qualifying candidates subject to the requisite relaxation being granted by the Spl./Joint/Addl. Commissioner of Police/Recruitment Cell, Delhi. The certificate of 11th pass (produced by the wards of Delhi Police personnel for getting relaxation in education) must be accompanied by a mark-sheet.

If the 11th class pass certificate does not contain the detailed marks-sheet of the 11th class final examination then a separate marks certificate should be produced by the candidates at the time of checking of documents.

- NOTE** (i) Wards of police personnel belonging to SC/ST/OBC/Hill area category & Multi Tasking Staff (MTS) of Delhi Police will not be entitled to get double relaxation. They can avail relaxation in their own category or as a ward of police personnel & group - 'D' employees.
- (ii) Candidates in this category can be allowed to take the test provisionally on production of certificate in prescribed form as per **Annexure-'A'**, issued only by the DCP/Addl. DCP/ACP/HQ of the concerned Distt./Units (DCP/HQ or ACP/HQ (C&T) in respect of PHQ staff), where the Police personnel had last served, after verification of

the relevant service records. This certificate would be required to be produced at the time of physical measurement test.

10. PHYSICAL ENDURANCE & MEASUREMENT TEST (PE&MT)

- i) The Staff Selection Commission will provide the Data of candidates applied, in soft copy only, to the Delhi Police (DCP/Recruitment Cell, NPL, Delhi).
- ii) PE&MT will be scheduled by DCP/Recruitment Cell, NPL and centres for PE&MT will be allotted to the candidates.
- iii) Call letters/Admit Cards to the candidates for PE&MT will be issued by DCP/Recruitment Cell, NPL on the basis of data of candidates provided by the SSC.
- iv) PE&MT of all candidates (Male and Female) will be conducted by Delhi Police in States/UTs as per application received on all India basis. The PE&MT centres will be decided after receiving the numbers of applications for the said examination.
- v) PE&MT shall be conducted by the Boards consisting of one DCP/Addl.DCP assisted by 2/3 ACsP and other subordinates staff to be nominated by the Commissioner of Police, Delhi.
- vi) The DCP/Addl.DCP/ACP detailed for physical measurement and endurance tests will personally supervise the same and will be responsible for the correctness in measuring and its recording.
- vii) The DCP In-charge of each PE&MT board shall supervise the work and carry out test checks to ensure that the work is done properly and honestly. He will also clearly brief all the ACsP/Insprs. and other staff detailed for the task.
- viii) The endurance test and physical measurement shall be recorded on the spot by the GO/Incharge in his own hand writing. No over-writings/errors should be made under any circumstances. The PE&MT test sheets and all legitimate corrections made would be personally attested by the GO/Inspector concerned with his name in capital letters in brackets and his office stamp with date. The same shall be handed over to DCP who will scrutinize the records for its correctness and keep them in safe custody.
- ix) The entire PE&MT process shall be covered by CCTV / videography and the video recordings shall be kept in safe

custody of DCP/Recruitment Cell, NPL for a period of five years.

- x) After conduct of PE&MT, DCP/Recruitment Cell, NPL will provide data of qualified candidates to the Staff Selection Commission to be called for Computer Based Examination within one month of completion of PE&MT. Accuracy of the data in all respect will be the sole responsibility of Recruitment Cell, NPL, Delhi.

11. APPELLATE BOARD FOR PHYSICAL MEASUREMENT TESTS

An Appellate Board consisting of one Joint Commissioner of Police/Addl. Commissioner of Police and one or more officer(s) of appropriate ranks may be constituted by the Commissioner of Police, Delhi to consider the appeals filed by candidates against physical measurement (Height and Chest) and carry out re-measurement on the same day. The Commissioner of Police, Delhi may request the concerned DGSP/IGSP/States/UTs to assign the Appellate Board duty to senior officer, if the required number of senior officer is not available for particular place.

12. COMPUTER BASED EXAMINATION

1. All candidates [male or female] [including ex-servicemen], who qualify the physical endurance & measurement tests, shall be put through a Computer Based Examination of one and half hour duration, which will carry 100 marks. The question paper will be of objective type and will include questions on Reasoning [35 marks], General Knowledge/Current Affairs [50 marks], Numerical Ability [15 marks].
2. The question paper for written test in Reasoning, General Knowledge/Current Affairs, Numerical Ability will be bilingual(Hindi & English).
3. The Staff Selection Commission will conduct the examination in Computer Based Examination mode only in respect of the candidates qualified in PE&MT and on all India basis throughout the country depending on number of applicants from different States & UTs. Call letters for Computer Based Examination will be uploaded on the website of the concerned SSC Regional Offices. (ROs).

13. INSTRUCTIONS REGARDING CANDIDATES BELONGING TO SC/ST/OBC CATEGORY

Instructions issued by the Govt. of India regarding direct recruitment in respect of candidates belonging to reserved categories [SC/ST/OBC] from time to time will be applicable in the direct recruitment of Constable [Exe.]-Male/Female.

14. RELAXATIONS

No relaxation other than those provided in this Standing Order, will be given in any qualifications or standards except in the cases and manner laid down in the Delhi Police [Appointment & Recruitment] Rules, 1980.

15. ANNOUNCEMENT OF RESULT

The Staff Selection Commission will declare the result of the Computer Based Examination and provide the separate list of Un-reserved/General candidates, SC/ST/OBC and Ex-Servicemen to Delhi Police.

16. CHECKING OF ORIGINAL DOCUMENTS /CERTIFICATES FOR ELIGIBILITY CRITERIA

DCP/Recruitment Cell, NPL will set up necessary infrastructure like computers & Accessories, Internet Connection, furniture and all other requirement for collection of documents and online data verification.

All the original documents/certificates pertaining to age, education, caste, hill areas, NOC/discharge certificate (in case of Ex-Serviceman), wards certificate issued to wards (sons/daughters) of Delhi Police personnel for the candidates seeking age relaxation, valid Driving License (motorcycle/car) etc. would be checked before allowing the candidate to participate in the PE&MT.

17. MEDICAL EXAMINATION

The candidates so selected shall be medically examined by doctors in selected government hospitals in Delhi as per the prescribed standards in para-7 and Appendix-XXX of the Delhi Police (Appointment & Recruitment) Rules, 1980.

18. VERIFICATION OF CHARACTER & ANTECEDENTS

The work will be taken up immediately after receipt of the list of selected/recommended candidates alongwith their dossier from Staff Selection Commission and appointments will be made by DCP/Recruitment, New Police Lines, Delhi only after receipt of their satisfactory verification report of character and antecedents and medical examination.

19. RESOLUTION OF TIE CASES

The tie cases will be resolved by applying one after another as applicable till the tie is resolved in following manner:-

1. The older candidate shall be given preference.
2. In case, the date of birth is also the same, marks in the Computer best examination would decide the merit.
3. In case, the date of birth and marks in the Computer best examination are same, the preference will be given in alphabetical order in which the first names of the candidate appear.

Note:- Cases of selected candidates against whom any criminal case is registered/pending investigation/pending trial in the court, will be kept pending till the finalization of the same and their cases will be decided on merit after finalization of cases. Cases of departmental selected candidates against whom any DE/PE/Criminal case/Vigilance enquiry etc. is pending will be kept pending till the finalization of their case and their cases will be decided on merit after finalization of the cases.

20. VERIFICATION OF GENUINENESS OF CASTE CERTIFICATES AND DRIVING LICENCE.

The verification of the genuineness of caste certificate (SC/ST/OBC) and Driving License (motorcycle/car) of all selected candidates will be got done from the concerned issuing authority by DCP/Recruitment Cell, NPL. The verification record of SC/ST/OBC certificate and Driving Licence etc. shall be kept with the service book of the candidates. However, certified copies will be kept in Recruitment Cell, NPL for record.

21. PROVISIONAL APPOINTMENT SUBJECT TO VERIFICATION

Even where the prescribed certificates have been produced, the appointing authority should include a clause in the offer of appointment as follows:-

"The appointment is provisional and is subject to verification of the caste/tribe certificate through proper channels and if the verification reveals that the claim of belonging to SC/ST/OBC, as the case may be is false, the candidate/police personnel will be dealt departmentally under the provisions of the Delhi Police (Punishment & Appeal) Rules, 1980 and then action will be taken to dismiss/remove him/her from service or take any other action as warranted under the facts and circumstances of the case without prejudice to such further action as may be taken under the provisions of law for production of false certificates".

22. MAINTENANCE OF RECRUITMENT RECORDS

1. All record pertaining to the recruitment including PE&MT will be maintained by DCP/Recruitment Cell, NPL in safe custody and will also be retained for a period of five years.
2. Representations received against the result announced should be retained in a separate file alongwith candidates data/record if available for a period of five years from the date of announcement of final result. The period can be extended beyond three years till the matter is finally disposed off in specific cases. Application forms/dossiers of selected/appointed candidates may be sent to their respective places of posting for preparing their service record

23. BASIC TRAINING PROGRAMME

On appointment, the candidates shall be required to undergo and successfully complete one year basic training course and pass out of Police Training College as per Standing Order No.16. It will, however, be clarified all the candidates that after selection the training courses will be in Hindi medium and they will have to learn and pass the test/examination this language.

24. INTER-SE-SENIORITY.

The seniority of Constable (Exe.) Male/Female shall be fixed as per the provision of Rule-22 of Delhi Police (Appointment & Recruitment) Rules-1980. A gradation list shall be prepared and maintained by DCP/Recruitment Cell, NPL.

25. BASIC TRAINING TO BE JOINED ON OR BEFORE FIXED DATE.

- i) Selected candidates will be issued appointment letters by the Recruitment Cell, NPL, Delhi by registered post/courier service giving the date of joining training.
- ii) The list of finally selected candidates will also be put up on the Delhi Police Website and Intra DP stating the date of joining training.
- iii) Those who do not join the training on time, latest within 10 days after the date fixed for commencement of the training, will be deemed to be disqualified unless he/she seeks exemption on extreme medical/ compassionate etc. grounds for permission to join with the next batch.
- iv) This permission to join training with the next batch of Constable (recruits) shall be granted by the Commissioner of Police, Delhi. Under no circumstances will this permission be extended beyond the commencement of the training of the next batch of const. recruits.

26. INFORMATION/CALL CENTRE.

DCP/Recruitment Cell, NPL, Delhi shall provide a Helpdesk Telephone Number which shall be published in the schedule of Physical Endurance & Measurement Test (PE&MT). The Helpdesk Telephone Number shall be manned from 09:30 AM to 06:00 PM every day except Saturdays, Sundays and on National Holidays by trained persons to guide and help the applicants and also answer their queries. A list of FAQs (Frequently Asked Questions) will be available in the Helpdesk Telephone Number with their answers.

27. SPECIAL RECRUITMENT FROM OTHER STATES/UTs.

Commissioner of Police, Delhi may order Special Recruitment from specific State/States to recruit Constables to

enhance the representation of the States in Delhi Police. The following procedure shall be adopted to accomplish such recruitment:-

1.

- (i) The decision about the number of vacancies category-wise (UR, SC, ST & OBC) from specific State(s)/UT(s) will be taken by the Commissioner Police, Delhi based on requirement. The candidates who are natives of that particular State and fulfill the job requirement for the post shall be eligible to participate in such special recruitment.
- (ii) Spl.CP/Recruitment or any other officer as nominated shall exercise overall supervision on the entire outside recruitment process. Commissioner of Police, Delhi shall nominate the Recruitment Boards, one for each State consisting of one DCP as 'Chairman' and 2 ACsP to assist the Chairman for the smooth conduct of Special Recruitment.
- (iii) An Appellate Board consisting of one Jt. Commissioner of Police/Addl. Commissioner of Police may be constituted by the Commissioner of Police, Delhi to consider the appeals filed by candidates against physical measurement and carry out re-measurement.

2. The Recruitment Board shall be responsible for:-

- i) Ensuring proper publicity about the recruitment at local level by way of advertising through news-paper, print/electronic media and other effective medium so that maximum number of people of the area are informed. The Board will also decide the frequency of advertisement and dissemination of information via different mediums of publicity/contacts.
- ii) Making advance visit to the concerned State/UT to liaise with the local authorities and for arranging logistics etc.
- iii) Conducting PE&MT as per the standard already prescribed above. The recruitment team shall also check the Educational Qualification and other required documents of aspiring candidate before PE&MT.
- iv) The Chairman of Recruitment Board will be responsible for conducting and setting up of Question paper and mass printing thereof, evaluation of Answer Sheets and preparation of result.

- v) The Medical examination and verification of character & antecedents of selected candidates shall be done in that particular State with the help of CMO and SP of the concerned districts of the State. Only in exceptional case, the same can be got conducted in Govt. Hospitals in Delhi by DCP/Rectt. Cell, NPL, Delhi.
3. DCP/Recruitment Cell, NPL, Delhi shall arrange the required application forms, medical examination forms, PVR forms, stationery articles and other relevant items for Board(s).
 4. The DGSP of States/concerned shall also be requested to nominate a suitable local officer at their Police Headquarters as a "Nodal Officer" for co-ordinating with the Recruitment Board of Delhi Police in their respective States and the "Nodal Officer" should have one dedicated helpline during office hours manned by police personnel who can communicate in the local language/dialects of the State.
 5. The cost of Application Form will be Rs.300/- and free for women and SC/ST candidates on production of copy of Caste Certificates and also to Ex-Servicemen candidates on the production of copy of discharge book or NOC. The entire money so collected in lieu of application form shall be deposited by the Chairman of Recruitment Board to DCP/Rectt. Cell, NPL, Delhi.
 6. The Chairman of Recruitment Board(s) after completion of the recruitment process shall hand over all the record of recruitment to DCP/Recruitment Cell, NPL and he shall submit the result in a sealed cover to Joint CP/Hdqrs. for further approval.

This Standing Order supersedes previous Standing Order No. 212/2011(including all corrigendum/addendums issued after 16.09.2011) so far as it relates to selection of candidates for appointment as Constable (Executive) Male & Female in Delhi Police issued vide No. No.5251-5350/HAR/PHQ dated 16.09.2011.

Alok Kumar Verma

(ALOK KUMAR VERMA)
COMMISSIONER OF POLICE:
DELHI.

O.B. No. 21 Dated 28/06 /2016

No. 2/11/1997 HAR/PHQ dated Delhi, the 12/12/1997/2016

Copy forwarded for information and necessary action to the:-

1. All Special Commissioners of Police, Delhi.
2. All Joint Commissioners of Police and Additional Commissioners of Police, Delhi/New Delhi.
3. Principal, P.T.C, Jharoda Kalan, Delhi.
4. All Distts./Units DCsP including FRRO, Vice Principal/PTS, Jharoda Kalan, New Delhi.
5. S.O. to C.P., Delhi.
6. All ACsP/PHQ.
7. LA and FA to C.P., Delhi
8. PA to C.P., Delhi
9. All Inspectors/PHQ and I/c Library and Record Br./PHQ.
10. Inspector/Recruitment Cell, PHQ with 10 spare copies.

LIST OF GAME/SPORTS.

1. Athletics
2. Swimming
3. Shooting
4. Boxing
5. Cycling
6. Wrestling
7. Gymnastics
8. Judo
9. Weightlifting
10. Karate
11. Equestrian
12. Archery
13. Table Tennis
14. Tennis
15. Badminton
16. Triathlon
17. Volleyball
18. Kho-Kho
19. Basketball
20. Football
21. Kabaddi (circle Kabaddi/beach kabaddi)
22. Hockey
23. Cricket

ANNEXURE-B

FORM 1

*(For representing India in an International Competition
in one of the recognized Games/Sports)*

**NATIONAL FEDERATION/NATIONAL ASSOCIATION
OF _____**

(AFFILIATED WITH INDIAN OLYMPIC ASSOCIATION)

Passport
size
photograph
duly signed
by issuing
authority.

**Certificate to meritorious sportsman for employment to
Group 'C' and 'D' Services under the Central Government**

Certified that Shri/Smt./Kumari _____
son/wife/daughter of Shri _____ Date of birth _____ resident of
_____ (complete address) represented the Country in the
game/championship of _____ in _____
Competition/Tournament held at _____ from
to _____. The position obtained by the individual/team in
the above said Competition/Tournament was _____.

The Certificate has been issued on the basis of record available in
the Office of National Federation/National Association of _____.

Place _____

Date _____

Signature _____

Designation _____

Name of the Federation/National Association

Address _____

NOTE: This certificate will be valid only when signed personally by the
Secretary, National Federation/National Association.

FORM 2

(For representing a State in India in a National Competition
in one of the recognized Games/Sports)

Passport
size
photograph
duly signed
by issuing
authority.

**STATE ASSOCIATION OF _____ IN THE
GAME OF _____**

(AFFILIATED WITH STATE OLYMPIC ASSOCIATION)

**Certificate to meritorious sportsman for employment to
Groups 'C' and 'D' Services under the Central Government**

Certified that Shri/Smt./Kumari _____
son/wife/daughter of Shri _____, Date of birth _____
resident of _____ (complete address) represented the
State of _____ in the game/championship of
_____ in _____ in the National
Competition/Tournament held at _____ from
_____ to _____. The position obtained by
the individual/team in the above said Competition/Tournament
was _____.

The Certificate has been issued on the basis of record available in
the Office of State Association of _____.

Place _____

Date _____

Signature _____

Name _____

Designation _____

Name of the State Association/federation _____

Address _____

Seal _____

NOTE: This certificate will be valid only when signed personally by the
Secretary of the State Association.

ANNEXURE -D

**CERTIFICATE SHOWING THE CANDIDATE AS WARD OF
SERVING/RETIRED/ DECEASED POLICE PERSON.**

It is certified that Shri _____
(name of the Police Personnel) Rank _____
Range/Constabulary No./PIS No. _____ is
serving/retired/deceased since/on _____ in/from
_____ Distts./Units. His son/un-married daughter
_____ (name) want to appear in the test for
recruitment of Constable in Delhi Police provisionally.

**Signature of DCP/ADDL.DCP/ACP/HQ
of concerned District/Units.
(Name & Designation of the Officer
with seal)**

Dated _____.

SAH