

**(On Non-judicial Stamp Paper of appropriate value)**

**FORM 'A'**

**DETAILS OF ALL WORKS OF SIMILAR CLASS COMPLETED DURING THE LAST SEVEN YEARS ENDING LAST DAY OF THE MONTH 31ST MARCH, 2007**

Sl. No.	Name of work / project and location	Owner or sponsoring organisation	Cost of work in crores	Date of commencement as per contract	Stipulated date of completion	Actual date of completion	Litigation / arbitration pending / in progress with details	Name and address / telephone number of officer to whom reference may be made	Whether certificate enclosed
1	2	3	4	5	6	7	8	9	10

**NB** : Award letters of works and completion certificate to be attached.

**Signature of Applicant(s)**

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**FORM 'B'**

**PROJECTS UNDER EXECUTION OR AWARDED**

Sl. No.	Name of work / project and location	Owner or sponsoring organisation	Cost of work in crores	Date of commencement as per contract	Stipulated date of completion	Uptodate percentage progress of work	Slow progress if any, and reasons thereof	Name and address / telephone number of officer to whom reference may be made	Remarks
1	2	3	4	5	6	7	8	9	10

**NB** : Award letters of works and completion certificate to be attached.

**Signature of Applicant(s)**

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**FORM 'C'**

Executive Engineer (E-M),  
O/O the CE, DHPD, Itanagar

**INDIVIDUAL PERFORMANCE REPORT OF WORKS REFERRED TO IN FORM "B" & "C"**

- 1 Name of Work / Project & Location
- 2 Agreement No.
- 3 Estimated Cost
- 4 Tendered Cost
- 5 Date of start
- 6 Date of completion
  - (i) Stipulated date of completion, if any.
  - (ii) Actual date of completion
- 7 Amount of compensation levied for delayed completion, if any.
- 8 Amount of reduced rate items, if any.
- 9 Performance Report
 

1	Quality of work	Very Good / Good / Fair / Poor
2	Financial soundness	Very Good / Good / Fair / Poor
3	Technical Proficiency	Very Good / Good / Fair / Poor
4	Resourcefulness	Very Good / Good / Fair / Poor
5	General behaviour	Very Good / Good / Fair / Poor

Dated :

Authorised Signatory not below the rank of  
Executive Engineer or Project Manager / Equivalent

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**FORM 'D'**  
**FINANCIAL INFORMATION**

- I Financial Analysis - Details to be furnished duly supported by figures in balance sheet / profit & loss account for the last five years duly certified by the Chartered Accountant, as submitted by the applicant to the Income Tax Department (Copies to be attached)

**Years**

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- (i) Gross Annual turn over on construction works
  - (ii) Profit / Loss
- II Financial arrangements for carrying out the proposed work.
- III The following certificates are enclosed :
- (a) Current Income Tax Clearance Certificate.
  - (b) Solvency Certificate from Bankers of applicant

Signature of Chartered Accountant with Seal

**Signature of Applicant(s)**

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**FORM 'E'**  
**STRUCTURE & ORGANISATION**

- 1 Name & Address of the applicant
- 2 Telephone No. / Telex No. Fax No.

Executive Engineer (E-M),  
0/0 the CE, DHPD, Itanagar

- 3 Legal status of the applicant (attach copies of original document defining the legal status).
- An individual
  - A proprietary firm
  - A firm in partnership
  - A limited company or Corporation
- 4 Particulars of registration with various Government bodies (attach attested photocopy).

**Organisation / Place of Registration**

**Registration No.**

1  
2  
3

- 5 Name and Titles of Directors & Officers with designation to be concerned with this work
- 6 Designation of individuals authorised to act for the organisation.
- 7 Was the applicant ever required to suspend construction for a period of more than six months continuously after you commenced the work ? If so, give the name of the project and reasons of suspension of work.
- 8 Has the applicant, or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion ? If so, give name for the project and reasons for abandonment.
- 9 Has the applicant, or any constituent partner in case of partnership firm, ever been debarred / black listed for tendering in any organisation at any time ? If so, give details.
- 10 Has the applicant, or any constituent partner in case of partnership firm, ever been convicted by a court of law ? If so, give details.
- 11 In which field of Engineering works the applicant has specialisation and interest ?
- 12 Any other information considered necessary but not included above.

**Signature of Applicant(s)**

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**FORM 'E-1'**

**DETAILS OF TECHNICAL & ADMINISTRATIVE PERSONNEL TO BE EMPLOYED FOR THE WORK**

Sl. No.	Designation	Total Number	Number available for this work	Name	Qualifications	Professional experience and details of work carried out	How these would be involved in this work	Remarks
1	2	3	4	5	6	7	8	9

**Signature of Applicant(s)**